



## TIPSASA ADMISSION POLICY

TIPSASA is a Non-Statutory professional body therefore membership is voluntary and shall be open to any person who subscribes to the objectives and fundamental principles of the body as set out in the Constitution and who has paid the annual membership fee as determined by the Board.

TIPSASA adheres to principles of fairness and due process and endorses the principles of equal opportunity. It shall not discriminate or deny opportunity to anyone on the grounds of national or ethnic origin, gender, age, religion, marital status, sexual orientation, or disability.

All members shall be expected to Comply with the Constitution and the Code of Ethics and Professional Conduct of TIPSASA.

Notwithstanding the abovementioned, no member, regardless of qualifications or credentials, shall be admitted to membership of TIPSASA unless the Board is satisfied that such admission would be in the interest of the Body.

The Board shall be entitled to decline any application for membership or decline any renewal of membership, provided that a majority of its members are in agreement that such membership is not in the best interests of the Body.

The number of members of TIPSASA is unrestricted.

All information submitted by an applicant shall be regarded as confidential.

Persons apply for membership on the TIPSASA website or via the TIPSASA registered offices.

### **MEMBERSHIP CATEGORIES**

The membership of the Professional Body will comprise of the following CATEGORIES:

- **Bronze Membership:** A person / company who wishes to join as an Associate Member or Consultant.
- **Silver Membership:** A person / company who wishes to join as a Consultant or Contractor
- **Gold Membership:** A person / company who wishes to join as a Contractor or Distributor or Manufacturer.
- **Platinum Member:** A person / company who wishes to join as a Contractor or Distributor or Manufacturer.

[www.tipsasa.co.za](http://www.tipsasa.co.za)

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REG: NPC 2015/287405/08



## **TERMINATION OF MEMBERSHIP**

Membership terminates if a member is removed by a resolution of the Governing Board, provided that the member has been given an opportunity to make written or verbal representations at a meeting of the Governing Board pertaining to the proposed termination, and the Board's decision to terminate membership was confirmed by resolution of 50% plus 1 of the members present at the next National Executive Committee Meeting, otherwise it will lapse.

Reasons for termination could include the following:

- Non-compliance with the MOI;
- Non-compliance with by-laws;
- Non-compliance with the Code of Ethics and Professional Conduct ;
- In the case of a natural person upon his death;
- In the case of a legal person, upon its winding-up;
- Upon failure to pay the relevant membership subscription and thereafter upon failure to make such payment pursuant to written demand thereof by the TIPSASA, and without the Board furnishing further reasons.
- Any member may resign as a member by giving written notice to the Board.
- Upon suspension or termination of membership or refusal to renew membership, a member who holds any office in the TIPSASA shall vacate such office, or in the case of suspension until such suspension is uplifted.

The Board shall have the power to reinstate a member whose membership has been terminated, on such terms or conditions as it may deem fit.

No refund of any subscription or part thereof shall be made to a member ceasing to be a member, who shall in any event remain liable to the Body for any subscription or other debt due to the Body, but which remains unpaid.

## **DUTIES OF MEMBERS**

**Membership is not transferable.**

Duties of members include the following:

- Mandatory compliance with Occupational Health and Safety requirements;
- Complying with the Code of Ethics and Professional Conduct and conforming to the Constitution and by-laws of the Professional Body;
- Payment of membership fee;
- Upholding the vision and mission of the Professional Body;
- Treating one another with respect, to act ethical and to be professional in whatever action is being performed.



## **PROCEDURE**

- Complete application for membership and submit
- Prospective members can apply on line through the TIPSASA website or registered office
- Approval of Membership by the Board
- Notification of approval

## **RENEWAL OF MEMBERSHIP**

Renewal of membership is required annually. Members will be alerted to their annual renewal by the Administrator.

**For any enquiries or assistance please phone (012) 663 1480**

