



THERMAL INSULATION PRODUCTS & SYSTEMS ASSOCIATION SA

A division of the SOUTHERN AFRICAN ASSOCIATION FOR ENERGY EFFICIENCY (SAEE)

NPC Reg.No. 2015/287405/08

MEMBERSHIP APPLICATION FORM
Strictly Private and Confidential

We, the undersigned do hereby make application for membership of the Thermal Insulation Products and Systems Association SA, in the following category:-

1. TIPSASA MEMBERSHIP

(√ tick which is appropriate)

Membership Category		Tick
1	Contractor	
2	Consultant	
3	Material Importer	
4	Material Distributor	
5	Manufacturer	

2. DETAILS OF APPLICANT

2.1 Trade Name:.....

...
 2.2 Type of product manufactured if applicable.....

2.3 Physical Address

.....

2.4 Postal Address:.....

..... Postal Code:

2.5 Telephone:

2.6 Facsimile: Cell:.....

2.7 E-mail:.....

2.8 Name of representative to whom correspondence should be directed:

.....

E-mail address:.....

Website address:

3. DETAILS OF PERSON RESPONSIBLE FOR ACCOUNTS PAYABLE

Name:..... Tel:.....

E-mail address:.....

4. BANKING DETAILS

4.1 Bank:

4.2 Branch:

4.3 Bank Code: Account No:

5 TRADE REFERENCES

5.1.....

Contact Person..... Contact No.....

5.2

Contact Person..... Contact No.....

5.3.....

Contact Person..... Contact No.....

6. GENERAL INFORMATION

6.1 Name, I.D. Number and Telephone Number of Directors

..... I.D.No:..... Tel No.....

..... I.D.No:..... Tel No.....

..... I.D.No:..... Tel No.....

..... I.D.No:..... Tel No.....

6.3 Number of employees:

Monthly paid:.....

Weekly paid:.....

6.4 Company registration details:

6.4.1 Company Registration Number:.....

6.4.2 Tax Registration Number:.....

6.4.3 VAT Registration Number:.....

6.4.4 Workmen's Compensation Number:

6.4.5 Public Liability Insurance Cover:

Insurance Company:

Amount of Cover:.....

7. JUDICIAL MANAGEMENT OF LIQUIDATION

Have any of the Directors/Members/Partners been involved in any company which has been placed under Judicial Management or Liquidation? Yes/No.
 If yes, please supply full information under separate cover.

8. MEMBERSHIP CRITERIA

To become a TIPSASA member the requirements are as follows:

8.1 Standards - Products shall be tested in accordance with the relevant SABS Standards applicable to products of members and/or proposed new members.

Products need to comply with the requirements as per the relevant SABS Standard.

8.2 Code of Ethics – TIPSASA members shall abide by the Advertising Standards Authority of South Africa’s (ASA) Code of Advertising Practice. It is the guiding document for the Code of Ethics for TIPSASA Membership.

8.3 Financial – Compliance with financial obligation towards the Association

We agree when admitted as a Member/ Corporate Member to uphold and abide by the Memorandum and Incorporation (available upon request), TIPSASA Constitution, TIPSASA Membership Criteria, TIPSASA Code of Ethical Practice and any decisions of the Association from time to time in force and further undertake to acquaint ourselves with all existing provisions.

We hereby declare that the information provided in this application is true and correct to the best of our knowledge and belief.

Applicant:.....Date:.....

Signed:.....Designation:

Print name:

FOR OFFICE USE ONLY

..... Date:.....
 TIPSASA CHAIRMAN

Print Name:.....

Board Member (1): Board Member (2):

Signed:..... Signed.....

Print Name: Print Name:.....

Date:..... Date:.....

CODE OF ETHICS

The mission of TIPSASA is to promote and maintain the common interests of the members of the Association, and to improve the social, economic and environmental sustainability of Southern Africa by the promotion of energy conservation through the greater use, better understanding and application of thermal insulation and to enforce guidelines and rules which govern the Association.

TIPSASA members focus on the development of products and services for the building and construction industry with specific attention being paid to energy efficiency.

The members of TIPSASA, the Thermal Insulation Products and Systems Association SA, agreed to The Advertising Standards Authority of South Africa's (ASA) Code of Advertising Practice as the guiding document for a Code of Ethics for TIPSASA Members.

The Code of Ethics essentially, consists of a set of moral guidelines, as contained in the ASA Code of Advertising Practice, towards conductance of appropriate behavior. Such behavior conforms to professional standards of conduct. TIPSASA Members will also comply with the SAEE By Laws.

TIPSASA members will not engage in any activities that would undermine the integrity of the Association and will conduct their business fairly, impartially and ethically.

This Code of Ethics is intended to preserve and advance the image of TIPSASA and its members as being honest, transparent and motivated by performance excellence by;

- a) compliance with the South African National Building Regulations
- b) providing a platform and forum and becoming the National body in all matters pertaining to thermal insulation with Government, NGO's and Professionals
- c) dissemination of information to Consumers and Professionals
- d) promoting socially responsible behaviour through the Code of Ethics.

Members in compliance with the National Standards and adhering to the Code of Ethics, as set out by the ASA Code of Advertising, will enjoy the benefit of the protection from erroneous or false claim of others.

Membership of TIPSASA will provide recognition that products and services meet the requirements of quality, performance and safety as set by the SABS.

Members pledge to:

- undertake their professional responsibilities with integrity.
- agree not to comply with any instructions requiring dishonest action or the disregards of established norms of safety or levels of risk in the design, manufacture and marketing of their goods.
- endeavour to minimise any adverse environmental impacts of their technologies and manage resources in a sustainable manner.
- advertising and services should be legal, decent, honest and truthful, and be prepared with a sense of responsibility to the consumer.

DECLARATION

I/We

acknowledge receipt of the **CODE OF ETHICS** and **PLEDGE** to comply with it.

SIGNED: DATE:

PRINT NAME:.....DESIGNATION:.....